



13639 Freeport Rd., San Diego, CA 92129 | phone: 858.324.4121 | email: info@cigmamedia.com

Affiliate/Associate Producer Terms and Conditions:

VoiceActing, LLC Affiliate – (VoiceActing.com):

1. This Affiliate Agreement shall be between VoiceActing, LLC and the individual whose name appears on the VoiceActing, LLC Affiliate account, as entered in the sign-up form below.
2. There is no charge to sign up or maintain your affiliate status.
3. It is understood that your affiliation with VoiceActing, LLC is an opportunity to earn some additional income on a commission basis by referring sales through your affiliate URL link. No other conditions or opportunities are implied or guaranteed.
4. There is no obligation to use your affiliate status – you may use your affiliate link URL as often or as little as you like.
5. Your affiliate status will remain active even if not used. If you wish to cancel your affiliate status, please notify us at info@voiceacting.com.
6. Using your affiliate URL to direct referrals to VoiceActing.com, Cigma Media, or specific pages on our websites may result in a commission from sales made through your affiliate link.
7. It is understood that not all VoiceActing, LLC products and/or services are commission-able and that commissions may vary widely.
8. It is specifically understood that 3rd party products and/or services offered through VoiceActing.com or CigmaMedia.com are not commission-able.
9. Cancelling your affiliate status will end your ability to receive commissions on sales made through your affiliate URL.
10. As a VoiceActing, LLC Affiliate, you agree to represent our products and services accurately and in a professional manner.
11. VoiceActing, LLC makes no guarantees as to the amount of commissions earned in a given period of time or for any work that might be derived as a result of a sale through your affiliation.
12. Commissions are paid approximately 45 to 60 days after receipt of final payment from client or deposit of transaction funds to our bank, whichever occurs last. This is to allow for adjustments and refunds.
13. All commissions and other payments are paid via PayPal. A valid email address used for a PayPal account is required in order for payments to be processed correctly.
14. A properly completed [W-9 form](#) is required prior to any commission payments. Complete form and mail via USPS to: VoiceActing, LLC, 13639 Freeport Rd., San Diego, CA 92129.



13639 Freeport Rd., San Diego, CA 92129 | phone: 858.324.4121 | email: info@cigmamedia.com

15. This affiliate Agreement shall be in effect from the date/time of first sign-up until cancelled by the affiliate or VoiceActing, LLC. VoiceActing, LLC reserves the right to cancel any affiliate at its discretion, if the affiliate is found to violate any of these terms and conditions or is found to be misrepresenting VoiceActing, LLC or any of its products or services.
16. All VoiceActing, LLC Affiliate Terms and Conditions are subject to change without notice. The Terms and Conditions as stated on this page shall be considered to be up to date and current as of the date posted above.

Cigma Media Associate Producer (CMAP) – (CigmaMedia.com):

If you choose to join the Cigma Media Production Team as an Associate Producer, the following terms and conditions shall also apply:

1. All VoiceActing, LLC affiliate terms and conditions above shall apply to Cigma Media Associate Producers.
2. Cigma Media Associate Producers may earn an agent commission on the total production billing for audio and video productions referred to Cigma Media through their affiliate URL link or through other documentation.
3. Cigma Media Associate Producers may additionally earn a talent fee on projects referred through their CMAP affiliate URL or through other documentation.
4. It is understood that talent fees are not commission-able.
5. Commissions for “annual” or otherwise recurring productions shall be recurring, based on the monthly fee charged to the client.
 1. Commissions shall be paid under the terms of this agreement, upon completion and delivery of individual productions.
 2. Commissions for recurring productions paid for with a single payment shall be paid out as individual productions are delivered to the client, not as a single payment.
6. It is understood that any Talent Fee associated with a project is paid based on the fee for that specific production, not on monthly or annual billing. In other words, a 12-month, 24 video annual plan would incur 12 monthly payments (or one annual payment), but would result in 24 talent fees (one talent fee for each video).
 1. Talent fees for productions paid for with monthly payments, or for a single production, shall be paid under the terms of this agreement, following completion and delivery of individual productions.
 2. Talent fees for recurring productions paid for with a single payment shall be paid under the terms of this agreement, as individual productions are delivered to the client, not as a single payment.
7. It is understood that any clients referred to Cigma Media shall be non-exclusive.



13639 Freeport Rd., San Diego, CA 92129 | phone: 858.324.4121 | email: info@cigmamedia.com

1. Clients referred by an Associate Producer shall remain with that Associate Producer as their client for future marketing, AND shall become a client of Cigma Media for its future marketing.
2. There shall be no limitations or restrictions regarding access to client information by either the Associate Producer or Cigma Media upon completion of any individual client contract or annual plan agreement.
8. It is understood that productions arriving at Cigma Media without an Associate Producer connected to the project shall be considered “in-house” and shall not be commission-able.
9. Any clients booking production or other services through Cigma Media, by contacting us directly, and NOT going through their Associate Producer, AFTER completion of any “annual” or other recurring program, or after completion of a single project initially booked through an Associate Producer, shall be considered “in-house” and such production shall not be commission-able.
10. Talent fees shall be included with any payments due for commission-able sales.
11. All Cigma Media Associate Producer Terms and Conditions, support materials, and other documentation or downloads are subject to change without notice.